

# NOTICE OF COMPETITION FOR THE CONSTRUCTION OF FOUR STAINED GLASS WINDOWS IN THE BAPTISTERY OF PISA CATHEDRAL

## **Art. I Subject of the Competition**

The *Opera della Primaziale Pisana* (henceforth to be known as the **Opera**) hereby proclaims a public competition among artists for the design and execution of four stained glass windows to replace four 19th century examples now beyond repair, inserted in the first story of Pisa Cathedral Baptistery, in the Cathedral Place, Pisa.

The windows in question are situated at a height of approximately 6 meters above ground. The particulars of which – concerning shape, size and position are detailed in the enclosed diagrams which also present the state of the four windows in question and the remaining twelve to be restore. Any designs submitted that do not take into account the iconographical themes, composition and construction techniques described in the Description enclosed herein, and which is an integral and essential element of this competition, will be excluded from said competition.

Construction techniques must ensure stability and long-term duration, be simple in maintenance, strong and in particular, similar in structural characteristics to the existing windows.

**Remuneration for the design, creation and installment of the four windows is not defined *a priori* but is “free”, i.e. equal to the sum requested by the Artist, winner of this competition, as the monies are not considered a decisive factor in the selection of the winner.**

## **The Work**

1. The Tender must include all requirements for designing and constructing the work, costs of labor, purchase of necessary materials, transport, assembly and installation, and any other expenses, none excluded, concerning arrangements relating to the final project, work on the construction of the windows, their installation, fixing and safety measures (certified by a qualified professional) to **the director of works during the construction and insertion of the windows themselves until the final inspection, will be the responsibility of the Opera.**

Moreover the entity of the tender must include all expenses to be incurred during the placement of the windows, in respect of D.lgs. 81/2008 regarding safety, as laid out in the specific document enclosed.

## **Art. 2 Competition Type**

The Competition will comprise THREE phases:

During the **First Phase**, following evaluation of the documentation submitted and, taking particularly into account the *Curriculum Vitae* of the candidate and the firm chosen by the Artist for the execution of the windows, (in respect of the rules specified in Art. 6 below), a Panel of Judges will select no more than 8/10 competitors who will be invited to take part in the second phase.

The decision of the Judges is irrevocable.

During the **second phase** the persons invited will present **four sketches** (one for each window,) the subject of which must conform to the iconographic and compositional themes established by the Body emanating the Competition (Opera), accompanied by a Technical and Economic report illustrating the construction methods and production costs as well as the resulting sum, inclusive of all the expenses specified above.

During the **third stage**, after examining the sketches and enclosed documentation, the Panel of Judges will irrevocably select the winning candidate of the Competition to whom the work of design and construction of the windows shall be conferred.

It must be clearly understood that **only four sketches, one for each window, will be admitted for presentation.**

## **Art. 3 Participation**

All Italian and foreign artists who enjoy full civil and political rights in their homeland may take part in the competition. .

To take part in the Competition the candidate must unconditionally accept all the conditions established in this present announcement.

Competitors must declare the absence of causes or impediments that may exclude their participation in the present Competition, or other situations specified in the following art. 6 of the present proclamation.

In their application, Competitors must specify their home address, fax number or e-mail address to which communications regarding this competition may be sent to.

#### **Art. 4 Exclusion**

The following person or persons are to be excluded from, and will not be able to take part in either phase of the present competition:

- a) Anyone who is not in possession of the required qualifications or who does not observe or declare to observe the conditions established in the present Competition.
- b) Anyone who submits the required documentation incomplete or containing errors.

#### **Art. 5 The Secretariat**

Those interested may, prior to the closing date of the Competition, request information at the Secretariat or the *Ufficio Tecnico dell'Opera* in the persons of Ing. Giuseppe Bentivoglio and Ing. Roberto Cela at the following numbers and addresses:

Secretariat Opera del Duomo 0039 050-835011-012

Technical Division, Opera del Duomo 0039 050-835015

Ing. Giuseppe Bentivoglio: [g.bentivoglio@opapisa.it](mailto:g.bentivoglio@opapisa.it)

Ing. Roberto Cela: [r.cela@opapisa.it](mailto:r.cela@opapisa.it)

Documentation, including photographs, and measurements of the window spaces where the windows will be inserted are available on the internet from the Opera del Duomo site; in all events, as this documentation is to be considered an integral and essential part of the artists' presentations, it can be collected on CD from the Technical Division of the Opera in Piazza del Duomo 17 - 56126 Pisa.

#### **Art. 6 Procedure –Stage 01:**

In order to take part in the Competition, Artists interested must send the documentation required for the first stage to *Opera della Primaziale Pisana Piazza dell'Arcivescovado 1 56126 Pisa* in any form or by any chosen means, **no later than 60 days from the publication of the Competition,**

**i.e. no later than 12,00 midday on 9 november 2016**, in an envelope, sealed with sealing wax or other means that guarantee inviolable closure, signed or stamped across the closure.

The only Legal Evidence accepted of receipt within the closing time and date will be the date and time of delivery to the offices of Opera del Duomo, after which the penalty will be refusal to accept. On delivery, the date will be recorded on the Envelope and on those arriving on the date of closure the time of delivery will also be recorded.

Opening times for the Opera offices are:

Tuesday, Wednesday, Friday: From 9 am to 1 pm

Monday and Thursday, from ore 9,00 am to 1 pm and from 3 pm to 5 pm 17,00

Transfer of documents is entirely and exclusively the responsibility of the Competitor; the Opera declines all responsibility of any sort, regarding postal or other delays , i.e. if for any other reason. the envelope, packet or parcel is not delivered to the address inscribed within the absolute term here laid down.

No envelopes or parcels reaching Opera del Duomo offices later than the term herein stated will be taken into consideration, even if the delay is not the direct responsibility of the Sender, or if sent before the final date here specified.

This same rule also applies to registered letters and packages, or sent by private carriers. The sending date on the package will not be taken into consideration.

In order to take part in the selection, Artists interested must present all documentation written in Italian, (*If this is not the case, a full sworn translation into Italian must be enclosed*), that respects the following conditions:

As well as the name and address of the sender, the outside of the sealed envelope must bear the following statement:

APPLICATION TO TAKE PART IN THE COMPETITION FOR THE CREATION OF FOUR STAINED GLASS WINDOWS IN THE BAPTISTERY OF PISA. EXPIRY MIDDATE 9 NOVEMBRE 2016".

2 - Said envelope must contain the following documentary material:

2.1. All applications to participate in the competition are to be drawn up according to the **example included** with the present announcement and must be signed by the competing Artist and be complete with the following declarations:

- personal data and home address of the competing artist, indicating:
- Place of residence, fax number or e mail address to which communications relative to the Competition should be sent;
- Tax code and VAT number if possessed;
- Declaration that of citizenship and possession of full civil and political rights;
- Declaration of absence of sentences or judgements, or final conviction, either by Decree sentence or death penalty upon request in accordance with art. 444 of the code of criminal procedure for serious crimes against the State or the community that affect the professional conduct or for the offence of participating in any criminal organization, corruption, fraud, money laundering, as defined by the Community Acts referred to in article 45, paragraph 1, EC Directive 2004/18;
- no ongoing criminal proceedings
- no criminal proceedings pendent
- Not to have committed serious violations, as finally established, with respect to the obligations relating to the payment of taxes in accordance with Italian legislation or the legislation of the State of establishment of the competitor

To accept, without reserve or condition whatsoever, all rules and regulations contained in this announcement

- The commitment, if assigned, and the said stipulated, to guarantee the strength, stability and safety of the stained glass windows and to provide a specific technical report that must be underwritten by an expert, professionally qualified technician (an engineer or architect or both); said declaration and technical report will be indispensable to the final testing of the works of art;
- to have fully read and understood the nature of this competition;

For competing Artists **resident in, or working from other States than Italy** belonging to the European Union the requirements will be checked according to documents produced according to current regulations in their home countries.

A photocopy of a valid document attesting to the identity of the signee (Identity card or Passport) must be attached to be application containing all the above declarations.

**2.2 A printed or electronic copy** of the *Artist's Curriculum Vitae*, showing photographic and documentary evidence of personal works completed and results achieved, where possible in A4 format.

**2.3 Curriculum of the firm** chosen to execute the stained glass windows, on paper or electronic support, including previous works and results obtained, accompanied and documented by images, photographs and reports, all in A4 format where possible.

**2.4 A Report** to illustrate the artist's approach to the object of the competition, and its context, including technique(s) and materials intended to be used.

**3 - All applications will be examined and judged by a Commission presided over by His Excellence, the Archbishop of Pisa, Monsignor. Giovanni Paolo Benotto, accompanied by four outside members to be nominated by the Opera. The criteria governing the Commission's judgement, will be based on comparison of the Artists and the firm selected by the Artist's curricula, and the evaluation of the approach to the object of the competition, as well as lay and religious, artistic and technical elements concerning the works, and their artistic content.**

**The decision of the Commission, based on the above criteria, will be irreversible and will indicate the choice of the 8-10 Artists invited to participate in the second phase.**

**4-. The result of the first phase of the competition will be published on the Internet site of the Opera del Duomo no later than 40 days after the final date for presenting applications to take part in the competition.**

#### **Art. 7 Procedure – Second phase**

The 8 - 10 participants admitted to the second stage and advised by written communication via registered letter (A/R), **will be invited within 90 days from the date of reception of the notice that they are admitted to the second stage** to present the following documents:

7-1- a sketch of the four windows on a scale suitable for visualizing the finished product as closely as possible;

It will also be allowed to present drawings, photographs and simulations created via computer technology.

7-2- a detailed written description of the particulars and principal information concerning the characteristics of the works, finished and size, technical - compositional details of the executive plan for the construction, will only be required from the final winner.

7-3- a declaration from the artist guaranteeing the originality of the design and uniqueness of the proposed objects as well as a commitment to not repeat any part of the work in the future.

**The quality, artistic originality and adherence to the iconographic themes established, of the projects, will be judged by a Panel or Commission, their suitability to the architectonic characteristics of the monument in question, and their harmony with the 12 stained glass windows already *in situ*, the technical requirements for their construction, durability. All things being equal, the final decision will be made on economic terms.**

**e della congruità con gli spazi architettonici anche in rapporto con le altre 12 vetrate e con le specifiche tecniche e compositive, della realizzabilità tecnica, and easy maintenance of; in case of a tie the financial costs will be taken into consideration.**

7-4- the financial costs of the finalist's designs, finalist are "FREE", i.e. they must include all and sundry works necessary and expenses, none excluded (with the exception of VAT), for the construction, and installation in the Baptistery of the 4 stained glass windows and the commitment of the artist winner to construct and mount the windows within **210 days from receipt of the assignment of work.**

An *ex aequo* result (a tie between two winners) for first place is not contemplated, Only one winner will be proclaimed.

If none of the projects submitted is approved by the Commission, no winner will be proclaimed.

The assignment may be conferred even in the case of only one valid project being received..

All sketches, and material presented during the Second Stage will be the property of the authors, who may recover them at their own expense within sixty days from the publication date of the results of the Competition..

On expiry of this time limit, the Opera, will assume no responsibility regarding projects not recovered and will not be held responsible for their safekeeping.

**The winning project will remain property of the Opera del Duomo di Pisa.**

### **Art. 8 Communication of results**

The results of the competition will be communicated to the artist winner and the other participants in the second phase of the Competition, via registered letter (*Raccomandata A/R*) or alternative means (fax, e-mail, pec).

Results of the Competition will also be published on the Opera del Duomo website.

### **Art. 9 Variations**

The Opera del Duomo di Pisa, being the Customer, has the right to request any non substantial variations and/or adaptations to the work ordered.

All expenses, incurred, none excluded, necessary for the elimination of faults or defects which may be manifest. will be the responsibility of the winner.

### **Art. 10 Terms and methods of delivery, payment**

The work selected **will be made, delivered and assembled on site, within a maximum of 210 days from the date of the assignment .**

In the implementation phase the Opera del Duomo reserves the right of control and verification, by members of the Commission or by trustworthy technicians, as to progress and compliance with the project and the specifications laid down.

The winner will be responsible for all expenses and will be supervised by technical staff chosen by the Opera del Duomo.

Moreover, all damage to the structure of the building or any architectural features, finishing elements or damage caused to third parties during installation of the work. will be the responsibility of the winner.

To this end previous to final consignment of the charge, the winning Artist will be required **to stipulate suitable insurance** to cover any damage to persons or property during assembly of the windows.



Opera will be responsible for all provisional structures (scaffolding) required both during disassembly of the existing Windows and during their replacement, as well as for logistical and safety measures during these operations. It is understood that the workplace will be equipped and provided with all the safety provisions, required by Decree n. 81/2008 when the above-mentioned activities are being carried out.

The arrangements for payment, on receipt of invoice or receipt, will be as follows:

- 40% on assignment of the task, as partial payment or deposit and upon presentation of bank or insurance surety for the same amount, also to cover any breaches as well as expenses and obligations on the part of the Artist, which will be released after regular testing of the work.

-50% after placement of the works;

-10% after testing.

The artist can also choose in which manner payment of 90% of the established fee will be paid on placement of the works and the remaining 10% to be paid after testing; in this case bank guarantee will not be necessary.

### **Art.11 Termination of the Contract**

In view of the personal nature of the contract, it shall be resolved in accordance with art. 1156 of the civil code, in the event of death or non-temporary impediment that does not allow execution of the work in accordance with the promised quality and within the agreed terms of the contract.

In the event of termination of the contract, the artist will not be entitled to any compensation for work already carried out.

### **Art. 12 Information and various provisions**

This notice is published in full by the commissioner on the website of the Opera .

The Head of Procedures for the Cathedral Works Ing. Giuseppe Bentivoglio.

The final audit contract and therefore the conclusion of its contractual act will be operational immediately after the approval of the project by the Superintendent of Monuments of Pisa who, institutionally will be called upon to express an opinion.

The Opera informs the parties in accordance with Legislative Decree 30 of June 2003, No. 196: Decree on application no. 196/03, undertakes to respect the confidential nature of the information supplied by competitors: all data provided will be processed solely for purposes connected with and instrumental to the competition and the possibility of entering into and managing a relationship with the Board, in accordance with applicable provisions .

Pisa, 9 September 2016

**The following documents are an essential part of the Competition.**

- a) Doc.1a The graphic and photographic representation of all the Baptistery windows together.  
Doc.1b Technical description of windows included in the Competition.  
Doc.1c Technical description of windows at present under restoration.
- b)-Doc.2 Specification of subject materials and methods of work.
- c)-Doc.3 History and artistic report.
- d) Doc.4 Application to take part in the competition.

